



**Minutes of Horfield and Lockleaze Neighbourhood Partnership  
7.00 pm, 5 October 2016**

**Present:**

\* De-notes apologies/absent

**Ward Councillors**

Councillor Claire Hiscott, Horfield;  
Councillor Gill Kirk, Lockleaze;  
Councillor Olly Mead, Horfield;  
Councillor Estella Tincknell, Lockleaze;

**Partners**

Representatives of people who live and work in the Neighbourhood Partnership area

- \* Stephen Barrett
- \* Martyn Chinn
- Fiona Deas
- Anna George
- \* Robert Hall
- \* Vickey Tiley

**Other interested parties:** 19 members of the public were in attendance, including the following who had signed the attendance sheet – Denise Reis, Stacey Hale, Mark Pepper, Alex Wood, Helen Bone, Alistair Deas, Sarah Mowl, Suzanne Wilson, Jayne Whittlestone (United Communities), Rachel Varley (Connect Lockleaze), David Thomas (Horfield & Lockleaze Voice), Roisin Toibin (Buzz Lockleaze), Jody Cook, Kevin Milwood, Julie Britton, Richard Reddrop, David Jepson, Kate Whitfield, Paul Bolton-Jones (Neighbouring Policing Inspector for the north of Bristol)

**Also in Attendance:-**

Caroline Hollies, Horfield and Lockleaze NP Co-ordinator, Ruth Quantock, Democratic Services Officer, Matt Jones, Neighbourhood Officer, Sam Parker, Community Development Officer

**1. Welcome, introductions and safety information (agenda item no. 1)**

At the start of the meeting, it was confirmed that Cllr Estella Tincknell would be the NP Chair for this meeting and Cllr Olly Mead would be the Chair of the Neighbourhood Committee when budgetary decisions were to be taken during the meeting. Everyone was welcomed and introductions were made.

**2. Apologies for absence (agenda item no. 2)**

Apologies were received from Martyn Chinn.

### **3. Minutes of previous meeting (agenda item no. 4)**

The Neighbourhood Partnership considered the minutes of the last meeting.

P6 c. Youth provision in Lockleaze area. Fiona Deas queried the use of the term 'discussion' as she did not recall a discussion taking place. She indicated that if it had, she would have also raised the lack of youth provision / facilities in the Horfield area. The Chair recalled that it was an issue raised from the floor and it was agreed that the Action Sheet would be amended to include Horfield. **Action Ruth Quantock**

The Neighbourhood Partnership AGREED that the minutes of the meeting held on 20 June 2016 were a correct record and were signed by the Chair.

### **4. Matters arising from previous minutes (for information) including review of NP action sheet (agenda item no. 5)**

The Neighbourhood Partnership considered the Action Sheet. All completed actions and updates relating to outstanding actions were noted.

### **5. Public forum (agenda item no. 6)**

One item of public forum had been received relating to public transport service reduction in Bristol/Bath City region from South West Transport Network.

No representation was made at the NP by SWTN, the contents were noted and supported. The NP were concerned about the impact of the reduction in bus services for the local area and it was agreed that it would be looked at in more detail at the next meeting of the Traffic and Transport Group on 22 October. Action T&T Group/Caroline Hollies. Any specific issues or concerns to be emailed to Caroline Hollies. **Action ALL**

### **6. NP progress report (agenda item no. 7)**

The Neighbourhood Partnership considered the NP Progress report of Caroline Hollies, Neighbourhood Partnership Co-ordinator.

The report provided an update on the following issues:

- Neighbourhood Partnership Plan Update – presentation
  - Crime and Community Safety, Priority 1 – reduce speeding. Police ran a Speedwatch session in June 2016, all residents invited but none turned up which was very disappointing. It was suggested that the timing of the session was a problem for some residents, the Neighbourhood Co-ordinator encouraged the NP to contact her/Matt Jones to let them know when would be the best timeframe for a session.
  - Families, younger & older people, Priority 3 – Improve the Vench. A couple of members of the NP reported negative feedback around incidents of ASB (racist comments and bad language) by young people using The Vench. It was noted that Cllrs Tincknell and Kirk were on the steering group and would feedback to LPW. **Action Cllrs Tincknell/Kirk**

- Equalities Review
  - During April, May and June, all NP related events and activities included an equalities monitoring element to capture information about the participation levels of different sections of the community by recognised equalities communities. An equalities assessment was also carried out on all submitting grant monitoring for 2015-16 by Nick Stephenson (ex-equalities representative for the NP). The results for Horfield and Lockleaze were set out in the report together with some recommendations from Nick. These included using Wellbeing to target equalities, particularly BME groups and to investigate forming groups, e.g. youth, religion, race etc. to feed into the NP. The NP were invited to comment on these and consider how it could ensure on-going improvement in engaging all its residents. It was suggested that a piece could be included in the Newsletter 'Horfield and Lockleaze Voice' to encourage applications for funding from equalities groups and participation in NP activities generally. **Action Caroline Hollies.**

The Neighbourhood Partnership **AGREED** to note the report.

## 7. Lockleaze and Manor Farm community research (agenda item no. 8)

The Neighbourhood Partnership considered Lockleaze & Manor Farm Community Research, report of Network Lockleaze (Sarah Mowl / Salih Ahmed).

The following key issues were noted during the presentation:-

- Network Lockleaze - membership includes Lockleaze Neighbourhood Trust, Buzz Lockleaze, North Bristol Advice Centre, United Communities, Bristol City Council, Neighbourhood Partnership, Connect Lockleaze, Learning Partnership West, BOING, Stoke Park School, local councillors and other local and city wide partners.
- Why the project is needed - Lockleaze is increasingly seen as a great place to live with more community activities and a once again growing community spirit. Lockleaze ward has two pockets of severe deprivation - Lockleaze South and Filton Avenue North Local Super Output Areas (LSOAs) that fall within the most deprived 10% in terms of multiple deprivation of all LSOAs in England. Also, of the seven LSOAs in Lockleaze, all fall within the most deprived in England for some aspect of deprivation. Thus there are still a significant number of residents who require additional support, for example with their housing, employment, debt advice, and education or health issues. Historically it has been difficult to engage residents in Lockleaze as reported by local organisations, the Council and the Neighbourhood Partnership. Thus investment is required in order to address this historical trend. Recent research by the Neighbourhood Partnership identified that the NP particularly need to improve engagement with BME communities in Horfield and Lockleaze.
- A funding application was therefore being made to the NP to allocate £20,000 to support Community Research in Lockleaze and Manor Farm from the Neighbourhood Budget. Lockleaze Neighbourhood Trust will be managing the organisation of the project.
- Mark Pepper, member of Avonmouth & Lawrence Weston NP explained that since completing the community research and community plan for Lawrence Weston, the community has gone on to secure a broad range of funding streams for projects including £1m Lottery funding for a 10 year community involvement project, and other significant external investments.
- In North Bristol, the community action developed within these neighbourhoods has been impressive. As a result of the work of these local communities, city wide providers have been keen to work with these neighbourhoods as they are perceived as places where residents are clear about their vision for the neighbourhood and are proactive and productive in the way that they work.

During a lengthy debate, the following key points were noted:-

- It was acknowledged that this was a very exciting project, however the significant amount requested had come as a bit of a shock and concerns were raised that it would wipe out the NP budget for the year.
- Concerns were raised that the project focussed on pre-dominantly Lockleaze and it was therefore not considered a fair and equitable use of NP funding as it had responsibility over two wards; Horfield and Lockleaze.
- It was agreed that Network Lockleaze will look at the proposal again with a view to resubmitting it later this year. **Action: Network Lockleaze**
- It was agreed that a meeting would be convened for residents and agencies in Horfield to discuss what could be done and led locally that would benefit the Horfield ward. **Action: Caroline Hollies**

The decision to allocate any funding was deferred subject to further work and a revised proposal coming back to a future meeting of the NP.

## 8. Lockleaze Neighbourhood Trust strategic plan (agenda item no. 9)

The Neighbourhood Partnership received a verbal presentation from Lockleaze Neighbourhood Trust – a community hub for Lockleaze. The 3 year plan can be viewed through the link [www.lockleazehub.org.uk/news](http://www.lockleazehub.org.uk/news).

Within this Strategic and Operational Plan the following Vision, Mission and Services have been agreed:

**VISION:** Lockleaze residents are resilient, skilled, confident and able to achieve positive change for themselves and their community.

**MISSION:** Our mission is to bring people together and support residents to develop and deliver projects that create local opportunities and community spirit.

**OUR SERVICES:** We will provide a “Community development, support and information hub”.

The following key issues were noted during the discussion that took place:-

- In response to a question from Anna George, it was clarified that Lockleaze Neighbourhood Trust are a Registered Charity and a Company Limited by Guarantee. It was agreed that details about the process for gaining charitable status could be shared outside of this meeting. **Action: Sarah Mowl LNT / Anna George (Chair, Manor Farm Community Hub)**
- It was noted that the only recognised community group working for the benefit of their neighbourhood in the Horfield ward was the Manor Farm Community Hub, however they didn't have a dedicated community space to conduct business like the 'The Hub' community centre at Lockleaze. It was felt that more needed to be done by the NP to support Horfield and encourage community cohesion.

The Neighbourhood Partnership **AGREED** to note the presentation.

## 9. NP business report (agenda item no. 10)

The Neighbourhood Partnership considered the NP Business report of Caroline Hollies, Neighbourhood Partnership Co-ordinator.

Cllr Olly Mead was Chair of the Neighbourhood Committee during the decision making process in relation to budget allocation.

The report provided an update on the following issues:

- **Bristol Walking Alliance.** It was AGREED that Cllr Olly Mead be the NP Champion for this initiative.
- **Environment Group.** Progress was noted.

**The Neighbourhood Committee RESOLVED that £5700 be approved from the Neighbourhood budget for Horfield Christmas lights**

- **Traffic and Transport.** The update was noted.

**The Neighbourhood Committee RESOLVED that £30,000 S106 funding (04/00721/ Former Hewlett Packard Site ..... ) be approved for Romney Avenue crossing.**

- **Employment and Economy Group.** Progress was noted.
- **Grants Panel.** The NP considered the recommendations of the Grants Panel which had met on 7 September. Following discussion:-

**The Neighbourhood Committee RESOLVED to approve the following funding:**

**UWE - £nil – It was agreed that the NP would send a representative to the meeting organised by UWE for all North Bristol NPs to resolve issues with this funding in order to resubmit to the December meeting.**

**ACTION: Caroline Hollies to send invites to the NP and Grants Panel for the UWE meeting.**

**Filton Avenue School - £528**

**North Bristol Parents Carers - £500**

**Horfield Health Centre - £596**

**Horfield & District Allotments - £nil (for reasons as set out in the recommendations of the Panel)**

**LNT - £500 (1 member of the NC abstained from voting)**

**LPW - £910 (it was noted that this application had been received after the deadline, the NC indicated that in future they would be unable to consider applications that had been received after the deadline)**

- **Neighbourhood Budget.** The budget was noted.
- **Forums.** A verbal update was noted.
- **City-wide NP event.** Feedback was noted.
- **Neighbourhood Partnership restructure.** The update was noted.

## **10. Stoke Park funding (agenda item no. 11)**

The Neighbourhood Partnership considered the report of the Stoke Park Delivery Group.

The following issues were noted during the discussion that took place:

- Following consultation about what park users and local residents, with a particular focus on young people, would like to see in Stoke Park, 6 priorities had emerged as set out in the report.

- Consultees had clearly identified a need for a strategic approach to delivering these priorities using the remaining £23,000 of the Stoke Park Dowry. The first stage of this would be to produce a fundraising strategy with a list of fundraisers

**The Neighbourhood Committee RESOLVED**

**i) to approve £3000 from the Stoke Park Dowry to produce a fundraising strategy. Lockleaze Neighbourhood Trust to act as the accountable body and to manage the process of writing the strategy.**

**ii) to re-allocate funding previously awarded to SPDG (£2000) for Summer Events and Activities in June 2016**

**- to support Friends of Stoke Park and Purdown £500**

**- to support a programme of summer events and activities to last until Summer 2017 to be agreed by Stoke Park Delivery Group £1500**

**The NP noted progress and the balance of the unspent Stoke Park budget.**

**11. Lockleaze Voice neighbourhood development plan (agenda item no. 12)**

As Martyn Chinn was not present at the meeting no verbal update was received.

**12. Horfield and Lockleaze Voice (agenda item no. 13)**

David Thomas indicated that the 3<sup>rd</sup> edition of the news pamphlet had recently been delivered and copies had also been made available at the start of the meeting. At one point in the production process he had had concerns that there had not been enough take up of advertising space but there had been a surge toward the deadline. It was therefore important to raise the profile of the pamphlet to secure on-going advertising.

In response to a question, David confirmed that the pamphlet was available in PDF format so it was possible to share the document more widely. It was agreed that e-mail details for 'virtual delivery' be forwarded to David to include in his distribution list. **Action All**

The NP thanked David for his hard work, all agreed that it was a very positive development and an asset to the local community.

**13. Any other business (agenda item no. 14)**

- Extracts from letters of thanks to the NP for their allocation of grant funding were read out by the NP Co-ordinator
- Gainsborough Square Xmas Tree – Rachel Varley agreed to organise crowd funding. **Action: Rachel Varley**
- Horfield children's play area near the Leisure Centre – it was pointed out that due to inclement weather, the play area was in a bad state again. The NP Co-ordinator agreed to chase this up. **Action: Caroline Hollies**
- One of the NP representatives for Horfield was very concerned that for the number of years that she had been on this partnership she had continually been raising issues that needed to be addressed in Horfield. However, she felt very frustrated that so little progress has been made. In her view, the work of the NP was not balanced across the two wards and as Horfield has no

agency networks to support it, more needed to be done to by the Partnership to engage with Horfield residents so they do not become isolated from the process. It was **AGREED** that the situation would be reviewed to see what could be done to address the issues raised. **Action: NP/NP Co-ordinator.**

- Further details of the legal proceedings relating to Maskelyne Avenue could be provided by the NP Co-ordinator on request outside of this meeting.

**Date of the Next Meeting:** 7.00 pm, Monday, 12 December 2016, St Teresa's Primary School, Luckington Road, BS7 0UP

Meeting ended at 9.30 pm

**CHAIR** \_\_\_\_\_